

## *Individual Executive Development Client & Participant Preparation Sheet*

Client Organisation	
Participant	
Participant's Role	
Participant's Direct Telephone	
Participant's e-mail	
Participant's Location	
Preferred Meeting Location	
Preferred Meeting Frequency	
Issues From The Organisation (please indicate if participant is unaware of any of these issues)	
Issues From The Line Manager (please indicate if participant is unaware of any of these issues)	
Issues From The Participant	